

Republic of the Philippines
ENVIRONMENTAL MANAGEMENT BUREAU
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION
National Capital Region
Office of the Director

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

EMB-NCR FILE

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the ENVIRONMENTAL MANAGEMENT BUREAU in the CSC website:

RECEIVED
DATE: 03 JUN 2022 TIME: _____

Date: June 2, 2022

HONEYLYNN R. DAZA
HRMD

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Chief, Environmental Management Specialist	EMBB-CEVNMS-15-2000	24	88,410.00	Master's degree OR Certificate in Leadership and Management from CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years supervisory/management experience relevant to the experience	Career Service Professional/Second Level Eligibility	Intermediate - Building Collaborative, inclusive working relationships; Intermediate - Managing performance and coaching results; Intermediate - Leading change; Intermediate - Thinking strategically and creatively; Intermediate - Creating and nurturing a high performing organization	EMB-NCR (EMED)	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 15, 2022.

1. Application Letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet which can be downloaded at www.csc.gov.ph;
3. Performance rating in the last rating period (if applicable);
4. Photocopy of Civil Service Eligibility (Professional) and/or Professional License/Board Rating;
5. Photocopy of Diploma and Transcript of Records (Post-Graduate applicants must attached proof of completed units);

6. Certified True Copy of Training Certificate; and
7. Certificate of Employment from current /previous employer (for outsiders).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to

ATTY. MICHAEL DRAKE P. MATIAS

Regional Director

NECC East Ave., Diliman, Quezon City

recordsnrc@emb.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.