

**EMB-NCR FILE**

To: CIVIL SERVICE COMMISSION (CSC)

Republic of the Philippines  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Request for Publication of Vacant Positions

**CIVIL SERVICE COMMISSION**  
National Capital Region  
OFFICE OF THE REGIONAL DIRECTOR  
**RECEIVED**  
By: *[Signature]*  
DATE: 6/20/22 TIME: \_\_\_\_\_

Electronic copy to be submitted to the  
FO. Must be in MS Excel form

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the ENVIRONMENTAL MANAGEMENT BUREAU in the CSC website:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant III	EMBB-A3-7-2014	19	49,835.00	BS Accountancy/BSC-Accounting/BSBA Accounting	8 hours relevant training	2 years relevant experience	RA 1080 (CPA)		EMB-NCR (FAD)

Date: \_\_\_\_\_  
HON. ALYN R. DAZA  
*[Signature]*  
/HRMD  
June 20, 2022

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 4, 2022.

1. Application Letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Performance rating in the last rating period (if applicable);
4. Photocopy of Civil Service Eligibility (Professional) and/or Professional License/Board Rating;
5. Photocopy of Diploma and Transcript of Records (Post-Graduate applicants must attached proof of completed units);
6. Certified True Copy of Training Certificate; and
7. Certificate of Employment from current /previous employer (for outsiders).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ATTY. MICHAEL DRAKE P. MATIAS**  
Regional Director  
NECC East Ave., Diliman, Quezon City  
[recordsnrc@emb.gov.ph](mailto:recordsnrc@emb.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**